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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

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**Time: 9:00 a.m.**

**Date: August 05, 2016**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, or modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact Sheila Holmes at 297-2484 or TDD 297-2602 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The Authority will give primary consideration to the choice of auxiliary aid or service requested by the individual with a disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact Sheila Holmes listed above 48 hours prior to the scheduled meeting.

# **AGENDA**

## **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: August 05, 2016**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Presentation by Bob Hammock on behalf of Oklahoma City Public School District.

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting of July 1, 2016.
- B. Approval of the Minutes of the COTPA Marketing and Parking Committee Meeting of July 26, 2016.

**V. CONSENT DOCKET**

- A. Approval of Payment to the American Public Transportation Association for Fiscal Year 2017 Dues.
- B. Approval of Amendment No. 4 to the Agreement with Davis Graham & Stubbs LLP to Provide Legal Services to the Central Oklahoma Transportation and Parking Authority Pension Plan.
- C. Adoption of Resolution to Approve Amendments and Restatement to the Central Oklahoma Transportation and Parking Authority Pension Plan Effective February 1, 2016; Authorization for the Proper Officers to do all Things Necessary and Proper to Keep the Plan in Compliance; Authorization to Submit the Amended Plan to the Internal Revenue Service in Connection with a Request for a Letter of Determination; Authorization to Deliver an Executed Plan to the Plan Trustee Bank and Authorization to Notify all Employees Covered by the Plan Concerning this Amendment and Restatement.
- D. Approval of Amendment No. 4 Shortening Current Benefit Plan Year with UnitedHealthcare Insurance Company to Provide Prescription Drug Plan and Senior Supplement Plan for COTPA Retirees Over the Age of Sixty-Five.
- E. Approval of Amendment No. 5 Extension of Agreement With UnitedHealthcare Insurance Company to Provide Prescription Drug Plan and Senior Supplement Plan for COTPA Retirees Over the Age of Sixty-Five.
- F. Approval of Transit Agreement with Rose State College.
- G. Approval of Assignment of Contract from ORI Recovery, Inc. to OSI Environmental, Inc.
- H. Approval of Contract Extension for Sole Source Professional Services Agreement with Jenkins RTS, LLC.

- I. Approval of Interlocal Cooperative Agreement with Oklahoma County for Route 19.

## **VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Approval of Amendment No. 1 and Change Order No. 1 to the Contract with Jim Cooley Construction LLC. for Project Nos. MB-1257, Maintenance Building Improvements, and MB-1276, Service Building Improvements, 2000 S. May Avenue.
- B. Approval of Contract with vRide, Inc. (vRide) for Vanpool Services.
- C. Approval of a Guaranteed Ride Home Program.
- D. Approval of Contract COTPA2016044 with Muncie Transit Supply, Cornerstone Fleet Services, Inc., DEFEO Manufacturing and Howard P.D.C. for Engine and Transmission Repair Parts and Supplies and Adopt Open Market Authority Resolution for Items not Bid not to Exceed \$150,000.
- E. Adoption of Resolution Approving Central Oklahoma Transportation and Parking Authority Procurement Policy.
- F. Approval for Architectural Services, Frankfurt Short Bruza, PC, Project WM-0242, and Assignment and Amendment No. 5 to the Oklahoma City Water Utilities Trust's Architectural Contract, Project WM-0144/SM-0222 Contract for Capital Improvements at the Sheridan Walker Garage.
- G. Approval of Purchase of ZipPark Software and Accessories from Skidata through Wetherbee Electric, Inc.
- H. Approval of Contract with Chance Management Advisors, Inc. for Parking Consulting Services.
- I. Approval of Request for Proposal (RFP) for Architectural and Engineering (A&E) Services for Project No. MB-1343, Santa Fe Parking Garage Tenant Space Renovations, 2 Santa Fe Plaza and Authorize the Administrator to Advertise and Release the RFP.
- J. Approval of Final Acceptance of Project No. MB-1308, Tenant Build-Out (Phase 2) for the Arts District Parking Garage, 431 W Main Street, and Place Maintenance Bond into Effect.
- K. Approval of Brand Strategy and Visual Identity for the Modern Streetcar.
- L. Approval of Rate Changes for the Spokies Bike Share Program.
- M. Joint Resolution with the City of Oklahoma City Regarding the Assignment and Acceptance of Responsibilities Relative to Administration and Management of the Oklahoma City Bike Share Program.

## **VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period June 28 through July 26, 2016.

## **VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Twelve Months Ended June 30, 2016.

**IX. RECEIVE PROGRAM REPORTS**

- A. Transit System Report.
- B. Streetcar Report.
- C. Long Range Plan Report.
- D. Parking System Program Report.
- E. Marketing, Customer Relations and Technology Report.
- F. Oklahoma River Cruises and Spokies Report.

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**