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**CENTRAL OKLAHOMA  
TRANSPORTATION  
AND PARKING  
AUTHORITY (COTPA)**

FILED  
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CITY OF  
OKLAHOMA CITY, OKLA  
OFFICE OF  
CITY CLERK

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**Time: 9:00 a.m.**

**Date: October 07, 2016**

**Location: City Council Chambers  
200 North Walker  
Oklahoma City, Oklahoma**

**TRUSTEES:**

**Chris Kauffman, Chairman  
Bernard L. Semtner, III, Vice Chairman  
Kay Bickham  
James Cooper  
Craig Freeman  
David Greenwell  
Mick Cornett  
Steve Hill, Surrogate Trustee  
James D. Couch, City Manager  
Laura Johnson, Surrogate Trustee**

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**COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109**

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It is the policy of COTPA to ensure that communications with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires an accommodation, or modification of policies or procedures, or an auxiliary aid or service in order to participate in this meeting should contact Sheila Holmes at 297-2484 or TDD 297-2602 as soon as possible but not later than 48 hours (not including weekends or holidays) before the scheduled meeting. The Authority will give primary consideration to the choice of auxiliary aid or service requested by the individual with a disability. If you need an alternate format of the agenda or any information provided at said meeting, please contact Sheila Holmes listed above 48 hours prior to the scheduled meeting.

## **AGENDA**

### **CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**DATE: October 07, 2016**

**TIME: 9:00 a.m.**

**PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102**

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**I. CALL TO ORDER**

**II. ITEMS FROM THE CHAIRMAN**

- A. Presentation for Onboard and Non-Rider Survey Results by ETC Institute.

**III. CITIZENS TO BE HEARD**

**IV. APPROVAL OF MINUTES**

- A. Approval of the Minutes of the COTPA Board Meeting of September 2, 2016.

**V. CONSENT DOCKET**

- A. Approval of Contract Renewal with HMS Ferries, Inc. for Marine Management Services of Oklahoma River Cruises.
- B. Receive the Notice of Meetings for 2017.
- C. Approval of Temporary Easement and Right of Entry for Office Trailer to be Placed on COTPA Property during the Construction of the Streetcar Maintenance Facility.

**VI. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Adopt a Resolution Authorizing the Allocation of Thirty-Five Thousand Dollars for Match in Support of a 2010 Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users Grant Application through Oklahoma Department of Transportation.
- B. Approval of Request for Proposal (RFP) to Purchase 40-Foot CNG Heavy Duty Transit Buses and Authorize the Administrator to Advertise and Release the RFP.
- C. Approval of Change Order No. 2 to the Contract with Jim Cooley Construction, LLC. for Project Nos. MB-1257, Maintenance Building Improvements, and MB-1276, Service Building Improvements, 2000 S. May Avenue.
- D. Approval of Contract with JRC Property Management, LLC (COTPA2017007) for the Installation and Repair of Bus Stop Poles and Signs.
- E. Resolution Authorizing the Administrator to Negotiate and Enter Into a Contract with Four Nines Technologies to Establish a Fare Policy and Evaluate Fare Structure.
- F. Enter Into Executive Session with the Municipal Counselor to Discuss Settlement Offers for Claim No. BA-16-0160, Fredrick Rucks, as Authorized by 25 O.S. 2015 Supp. § 307(B)(4).
- G. Enter Into Executive Session with the Municipal Counselor to Discuss Settlement Offers for Claim No. CJ-2015-396, Diana Springmeyer, as Authorized by 25 O.S.

2015 Supp. § 307(B)(4).

**VII. RATIFICATION OF CLAIMS AND PAYROLL**

- A. Ratification of Payroll and Vendor Claims for the Period August 30 through September 27, 2016.

**VIII. RECEIVE FINANCIAL REPORTS**

- A. Receive COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Two Months Ended August 31, 2016.

**IX. RECEIVE PROGRAM REPORTS**

- A. Transit System Report.
- B. Streetcar Report.
- C. Long Range Plan Report.
- D. Parking System Program Report.
- E. Marketing, Customer Relations and Technology Report.
- F. Oklahoma River Cruises and Spokies Report.

**X. ITEMS FROM TRUSTEES**

**XI. ADJOURNMENT**

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